

## APPENDIX D – Personal Protective Equipment Reference Table

Reference tables for the use of personal protective equipment for VIA Rail employees

### 1. Customer Experience

X: Mandatory

O: Optional

Situations - Tasks	Mask	Visor	Gloves
<b>Customer Experience</b>			
- Shared P.A.- Tele Systems station-train - Ops	X	O	X
- Station/ standby shared 2-way radios	X	O	X
- Shared On-Train Point of Sales Terminals	X	O	X
- Shared station / O.T.S. computer stations			X
- Shared station / O.T.S. iPhone loaners	X	O	X
- Shared photocopy machines/ fax /			X
- Meal cart / ESC container / product handling			X
- O.T.S. close contact EMGCY PAX Briefings	X	O	X
- O.T.S. Boarding / detraining / PAX assistance	X	O	X
- Handling PAX bridges / stepping boxes/ Lifts			X
- On board touch screen computer systems			X
- On-train Biz / Coach meal cooking / services	X	O	X
- Garbage / Recycling / blanket pick-up	X	O	X
- O.T.S. pre-trip group staff briefing	X	O	X
- O.T.S. shared regional quiet rooms - CLOSED			
- O.T.S. handling regional internal mail			X
- staff special service request with pax	X	O	X

*Note: Employees must ensure that a workplace hazard analysis is conducted to ensure that protective equipment does not interfere with the required personal protective equipment or cause a secondary hazard.*

### 2. Transportation & Safety

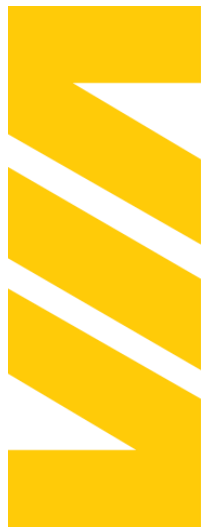
Note: Refer to the instruction provided by transportation.

X: Mandatory

O: Optional

Situations - Tasks	Mask	Visor	Gloves
<b>Train Operation</b>			
- Train OPS – inside the locomotive cab	O		
- Train OPS – outside the locomotive cab on CN property off VIA platform outside station locations	X		
- Train OPS – on station platforms at VIA stations	O		
- Train OPS – baggage duties	O		
- Train OPS - deadheading			
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*Note: Employees must ensure that a workplace hazard analysis is conducted to ensure that protective equipment does not interfere with the required personal protective equipment or cause a secondary hazard.*



### 3. Mechanical Service

X: Mandatory

O: Optional

Situations - Tasks	Mask	Visor	Gloves
<b>Equipment mechanical</b>			
- Contact with a possibly soiled object			X
- Surface cleaning	X	O	X
- Toilet cleaning	X	O	X
- Emptying garbage cans	X	O	X
Working side by side (helping each other)	X	O	X
Working with other in a small place	X	O	X
Sharing tools			X

*Note: Employees must ensure that a workplace hazard analysis is conducted to ensure that protective equipment does not interfere with the required personal protective equipment or cause a secondary hazard.*