

APPENDIX B – Communication to persons responsible at VIA Rail for relationship with the visitor

To all,

As part of its response to the COVID-19 pandemic, VIA Rail is restricting visitor access to its facilities to authorized visitors only. As such, only visitors who meet the following criteria will be granted access to non-public areas of our facilities:

1. The visitor shows no signs and symptoms of a contagious respiratory disease (fever and cough or fever and breathing difficulties).
2. The visitor answered no to each of the following five (5) questions:
 - a. Do you have signs and symptoms of a contagious respiratory illness (fever and cough or fever and breathing difficulties)?
 - b. Have you been in contact with a person with signs and symptoms of a contagious respiratory illness?
 - c. Have you been in contact with a person infected with COVID-19?
 - d. Have you travelled outside of Canada in the last 14 days?
 - e. Are you subject to a provincial or local public health order that would make it inappropriate for you to be on our premises today?
3. The reasons for the visit meet the definition of essential services and activities of the procedure:
 - a. Transportation of persons and related services, including the provision of food, fuel and equipment intended for railway operations;
 - b. Maintenance and repair of rolling stock, including the provision of services to employees (food, health and safety items, etc.) and the supply of parts and equipment for the maintenance and repair of rolling stock;
 - c. Maintenance and repair of railway infrastructure, including the supply of parts and equipment;
 - d. Maintenance and repair of buildings providing railway operations, including stations and maintenance centres, including the supply of parts and equipment and maintenance and repair services;
 - e. Any other activities that will enable VIA Rail to fully resume operations once the situation is restored, including rolling stock renovation projects.

It is your duty, as the person responsible for the business relationship with your visitors, to:

1. Ensure that only authorized visitors can access the facilities;
2. Inform your visitors of the existence of this procedure;
3. Inform your visitors of their obligation to comply with our recommendations on best management practices in a pandemic context, when in our facilities.

Thank you for your understanding.